

Agassiz Baldwin Children's Programs School Year Tuition Policies



Agassiz Baldwin
Community

Deposit and Monthly Tuition

- All families must pay a non-refundable deposit equal to one month's tuition. This deposit covers June tuition. If you withdraw from the program or reduce your schedule before June, this deposit is forfeited.
- Invoices will be delivered on the 15th of prior month. Tuition is due by the 1st of each month. If you have not paid by this date, you will be charged a late fee of \$25. Families are encouraged to enroll in the Automatic Withdrawal option to avoid late fees.
- Failure to pay monthly tuition will result in being dropped from the program.

Changes in Enrollment or Early Withdrawal from Program

- All changes in enrollment must be submitted by the 15th of the prior month.
- To make adjustments to your enrollment, you must complete an Enrollment Change Request Form and submit to Registration. Changes must be approved before they go into effect and will be subject to availability.
- If you request a schedule change that decreases your enrollment, you will be charged a \$15 change fee. If you submit your request after the 15th of the month, your billing will not be adjusted until the next month. (Example: If you change your schedule in January and you submit your request after December 15th, your billing will not be adjusted until February).
- Early withdrawal of your child results in a forfeit of your non-refundable deposit/June 2018 tuition. Paid tuition is non-refundable and non-transferable.
- If you request a schedule change that does not increase or decrease your enrollment you will be charged a \$15 change fee.
- If you request a schedule change that increases your schedule you will need to submit the difference in deposit. If you submit your request by the 15th of the prior month, the \$15 change fee will be waived.

Additional Preschool Policies

- Adding Lunch Bunch or Extended Day, either as a drop-in or a permanent schedule adjustment, will not incur a change fee.
- September tuition will be billed May 18th and is due June 1st. This tuition is non-refundable.

Additional Afterschool Policies

- Full time families will be charged 50% tuition for Vacation Weeks to cover the cost of the full day programming. Part time families will be charged the full fee.

Afterschool & Maud Morgan Arts Policies

Afterschool students in all age groups will have several opportunities to be a part of Maud Morgan Arts classes or have choices taught by professional artists in the Maud Morgan Art Center as a part of their afterschool for no additional fee. Details about these opportunities will be communicated to families.

- To guarantee a spot for your child in a specific Maud Morgan Arts class you must register and pay for the class separately. There is no discount for afterschool students taking Maud Morgan classes.
- If you change enrollment to replace afterschool days with Maud Morgan classes the enrollment change policies listed above will apply. If you choose this option, you will have to request days be added back to your child's afterschool schedule once the class is over, which will only be possible if there is space in the program. Spaces will not be held for students while they are taking Maud Morgan classes unless families are paying afterschool tuition.
- Children enrolled in both Maud Morgan Arts and afterschool on the same day will not need to enroll in Snack 'N' Track.