

MEMORANDUM

To: Joel Bard, Willie Bloomstein, Ellen Friedman, Miriam Goldberg
From: Mary Power
Subject: Construction mitigation measures
Date: September 16, 2003

I am providing information prepared by David Zewinski in response to recent suggestions regarding construction mitigation that you have raised in recent discussions.

We appreciate the positive feedback from the community that mitigation has improved with the Oxford Street underground project in contrast to other recent projects that did not have an assigned construction mitigation manager. FAS now has three individuals devoted to mitigation. In addition, each project team is tailoring their efforts to avoid unnecessary disruption to abutters. Weekly coordination meetings are chaired by the construction mitigation manager Charlie Connor and attended by representatives of all projects. Complaints are reviewed and mitigation responses are discussed. We believe the mitigation process is working well. You have suggested a number of areas where response can be further improved.

“Reporting problems should be made easier, especially for the residential abutter”

The important phone number for all residents to know is 617 496-0857. Any call to the hot line will be answered, responded to and logged in the mitigation office. The hot line # has been published in the Whistler. It is on our mitigation web site and the project specific bulletin boards.

Additionally, the web site has a feature that allows one to subscribe to an automatic email list whenever a change is posted to the subscribed site. With an email address, we can add any interested person to the email list for automatic notification.

We agree that problems should be addressed directly and quickly. The mitigation manager has the authority to address issues as appropriate. We believe that he has been very responsive.

You propose that when the construction projects are completed, Harvard should retain a liaison to take care of ongoing problems, such as rooftop mechanical noise and light

pollution and parking violations. Normally, buildings are staffed with operations people. They are typically the liaison for any type of problem caused by their facility. Also, as long as we have the mitigation team in place, the hot line # can be used to register complaints and they will be addressed.

In response to the comment that the garage project's construction mitigation fence does not extend far enough to the west and it is not tall enough to shield abutting properties from construction activity, FAS will meet with UIS management to discuss whether or not additional fence placed from the west end of the existing to the NE corner of 60 Oxford would help.

Noise generated before 7AM is monitored. Charlie Connor has issued several fines to violating contractors including the garage contractor.

“The jurisdictional issues between the city of Cambridge and Harvard need to be resolved”

You have raised a concern that trucks or equipment will block one lane of Oxford Street with no police to direct traffic noting that vehicles park occasionally park halfway on the street and on the sidewalk. FAS has asked the mitigation team to monitor Oxford Street. The last few weeks were difficult as there was a lab renovation in Hoffman and the utility infrastructure project made connections into Oxford Street. No deliveries to the Chemistry complex should be made from Oxford Street. The Bauer head house is for this purpose. No Memorial Hall deliveries should park on Kirkland Street. David Zewinski will raise these issues with building managers.