

# Agassiz Baldwin Children's Programs School Year Tuition Policies



Agassiz Baldwin  
Community

## Deposit and Monthly Tuition

- All families must pay a non-refundable deposit equal to one month's tuition. This deposit covers June tuition. If you withdraw from the program or reduce your schedule before June, this deposit is forfeited.
- Tuition is due monthly by the 1st of each month. If you have not paid by the 11th of the month, you will be charged a late fee of \$25. Families are encouraged to enroll in the Automatic Withdrawal option to avoid late fees.
- Late fees and change fees will be waived for September (enrollment changes for September and October will not be assessed a change fee but can not be made after the 1st of the month).

## Changes in Enrollment

- All changes in enrollment must be submitted by the 15th of the prior month.
- To make adjustments to your enrollment, you must complete a Change of Enrollment form and submit to Registration. Changes must be approved before they go into effect and will be subject to availability.
- If you request a schedule change that decreases your enrollment, you will be charged a \$15 change fee. If you submit your request after the 15th of the month, your billing will not be adjusted until the next month. (Example: If you change your schedule in January and you submit your request after December 15th, your billing will not be adjusted until February).
- If you request a schedule change that does not increase or decrease your enrollment you will be charged a \$15 change fee.
- If you request a schedule change that increases your schedule you will need to submit the difference in deposit. If you submit your request by the 15th of the prior month, the \$15 change fee will be waived.

## Additional Preschool Policies

- Adding Lunch Bunch or Extended Day, either as a drop-in or a permanent schedule adjustment, will not incur a change fee.
- September tuition will be billed May 18<sup>th</sup> and is due June 1<sup>st</sup>. This tuition is non-refundable.

## Additional Afterschool Policies

- Full time families will be charged 50% tuition for Vacation Weeks to cover the cost of the full day programming. Part time families will be charged the full fee.

## Afterschool & Maud Morgan Arts Policies

- Afterschool students in all age groups will have several opportunities to be a part of Maud Morgan Arts classes or have choices taught by professional artists in the Maud Morgan Art Center as a part of their afterschool for no additional fee. Details about these opportunities will be communicated to families.
- If you want to guarantee a spot for your child in a specific Maud Morgan Arts class you must register and pay for the class separately. There is no longer a discount for afterschool students who are taking Maud Morgan classes.
- If you change enrollment to replace afterschool days with Maud Morgan classes the enrollment change policies listed above will apply. If you choose this option, you will have to request days be added back to your child's afterschool schedule once the class is over, which will only be possible if there is space in the program. Spaces will not be held for students while they are taking Maud Morgan classes unless families are paying afterschool tuition.
- Children enrolled in both Maud Morgan Arts and afterschool on the same day will not need to enroll in Snack 'N' Track.