



Agassiz Baldwin Community

20 Sacramento Street Cambridge, MA 02138

Phone: 617.349.6287 Fax: 617.497.4388

www.agassiz.org

Youth Employment Program: School Year

This form is to be completed by the student applicant, not by a parent or guardian.

Student Information

First Name:		Last Name:	
Address			
City	Zip	Home Phone:	
Date of Birth:		Age:	2nd Language (if relevant):
School:		Student Phone:	

Parent/Guardian Contact Information

Name:	
Email Address:	Phone:

Youth Employment Program (YEP) positions are open to students in 6th-8th grades.

Please circle the day(s) you're interested in.

Monday	Tuesday	Wednesday	Thursday	Friday
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Review the pre-requisites and eligibility requirements and select the correct option below:

- I am in 6th grade and I have participated in the ABC Afterschool.
- I am in 7th grade and I have participated in the CIT Program.
- I am in 8th grade.

I am interested in applying to be a TNT in the following program:

- | | |
|---|---|
| <input type="checkbox"/> Kindergarten Afterschool | <input type="checkbox"/> School Age Afterschool |
| <input type="checkbox"/> Maud Morgan Arts | <input type="checkbox"/> Office Assistant |

As a student in the Youth Employment Program, I agree to the following expectations:

- I commit to work the full time period for the session I have been assigned.
- I will model appropriate behavior at all times.
- If I am arriving on the bus, I will report directly to ABC/MMA and will be on time.
- I will sign in and out on each day I report to my assignment.
- If I am NOT ABLE to come on my assigned day, I will notify my supervisor in person or by phone BEFORE I am scheduled to report, and will make up my missed time if possible.
- I understand that, for my safety, if I fail to report to work and have not informed staff ahead of time my parent/guardian will be contacted.
- I will not discuss or share any specific information about program children and their families with anyone other than ABC/MMA staff.

Application Questions

Please respond to the following prompts.

- 1. Imagine you have been selected to participate in the Youth Employment Program. What are you looking forward to the most?**
- 2. In your own words, how would you describe the responsibilities of the job to which you are applying?**
- 3. Please describe any experience you have that you think would help you in your YEP position. (ex. Classes at MMA, previous TNT/CIT experience, babysitting, etc.)**
- 4. Describe a situation where you showed initiative, responsibility, or problem solving.**
- 5. Please list any hobbies, skills, special interests, and/or achievements.**
- 6. Imagine you're asked to do something and you are unsure how to complete the task. Your supervisor is now tending to an upset child. There are other teachers around. What do you do?**

Next Step:

Have your parent/guardian complete the permission form and send both the permission form and this application to yep@agassiz.org. You can also deliver the forms to:

ATTN: Youth Employment Program
20 Sacramento Street
Cambridge, MA 02138

Thank You for Applying! Keep This Page.

Agassiz Baldwin Community Youth Employment Program Checklist

Use this list to make sure you've completed all the steps to participate in our program.

- Complete the application.
- Ask your parent parent or guardian to fill out the permission form.
- Submit the application and permission form to:
20 Sacramento St. Cambridge, MA 02138 ATTN: Youth Employment Program
- Wait for and receive a call to schedule a phone interview.
- Do the phone interview.
- Following the phone interview, we will consider your placement in the program.
- If you are placed in the program, we will schedule your start date.
- Meet your staff supervisor for a brief orientation on your first day!