A Deeper Dive into Google Drive
Hello!

I am Janell Sims

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Find Google Drive in Google Apps
1. Google Docs
Like Microsoft Word
Use Google Docs for:

- Text documents
- Making lists
- Compiling related links
2. Google Sheets
Like Microsoft Excel
Use Google Sheets for:

- Numbers and formulas
- Lists with columns
- Tracking data and information
3. Google Slides
Like Microsoft PowerPoint
Use Google Slides for:

- Presentations
- Slideshows
Why Google Drive?

★ Easy to use
★ Lots of free storage
★ Searchable
★ No save button
★ Take it with you everywhere
Thanks!

ANY QUESTIONS?

You can find me at @username & user@mail.me