

A Deeper Dive INTO GOOGLE DRIVE





Hello!

I AM JANELL SIMS

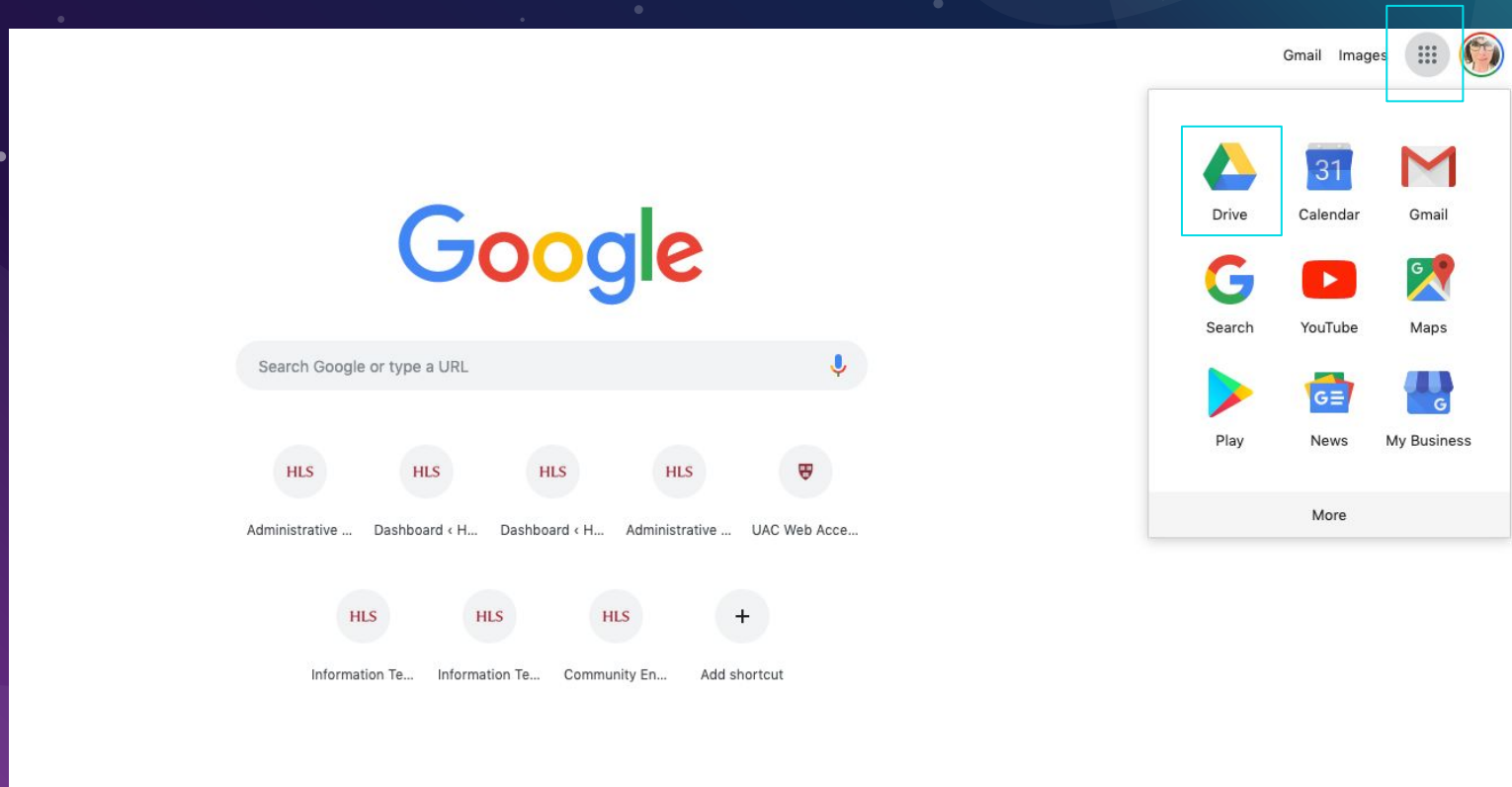
I am a LWN computer lounge volunteer, and I run the website at
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Find Google Drive in Google Apps





drive.google.com

The background is a deep purple and blue space scene. In the top left, there's a large planet with horizontal stripes. Below it is a smaller planet with a ring. In the top right, an astronaut in a white suit is floating, holding a long, thin, looping rope. In the bottom right, there's a large, cratered moon. The background is filled with numerous small white stars and larger, four-pointed starbursts. There are also some soft, glowing nebula-like shapes in shades of purple and blue.

1. Google Docs

Like Microsoft Word

Use Google Docs for:

- ★ Text documents
- ★ Making lists
- ★ Compiling related links

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2. Google Sheets

Like Microsoft Excel

Use Google Sheets for:

- ★ Numbers and formulas
- ★ Lists with columns
- ★ Tracking data and information

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3. Google Slides

Like Microsoft PowerPoint

Use Google Slides for:

- ★ Presentations
- ★ Slideshows

WHY GOOGLE DRIVE?

- ★ Easy to use
- ★ Lots of free storage
- ★ Searchable
- ★ No save button
- ★ Take it with you everywhere





Thanks!

ANY QUESTIONS?

You can find me at @username & user@mail.me

