

## Adult Programming Information and Policies

### About Our Studios

Maria L. Baldwin Community Center (MLBCC) currently offers ceramics and printmaking classes for adults (must be 18+).

Our ceramics studio is equipped with 8 wheels, 2 electric kilns firing to cone 5-6, and a wide range of brush-on glazes and underglazes. We are currently using a white stoneware as our only clay body (outside clay is not permitted). Tools are provided; however, they are shared between both adult and children's classes, so students may wish to purchase a small selection of their own tools. Our ceramics studio is not a production studio and we are not able to support students producing large quantities of work to sell. Instead, we encourage students to develop their skills and experiment with new techniques. Because we are a small studio, we have a small fee for firing oversize pieces (larger than 8.5" X 11" X 5.5").

Our printmaking studio is equipped with a large 48" x 22" stainless steel sink, Takach Press -- 22" x 48" pressbed with Captain's Wheel, and an exposure unit. Additional printmaking materials including ink, brayers & rollers, screens & squeegees, and paper are provided to students. Students may independently purchase their own additional materials to print on (fabric, additional paper, etc).

### Registration

[Join our email list](#) to stay up to date on upcoming classes and registration information.

All registration is done online on the [ASAP Connected](#) website. Create your account ahead of time and have your account information on hand to speed up the registration process and give yourself the best chance of enrolling in your class of choice.

If classes are fully registered, add yourself onto the waitlist for each class you are interested in. If a spot opens up in the class, students will be added based on their place on the waitlist.

### Course Withdrawal & Refunds

A \$25 administrative fee applies to all refunds. The administrative fee does not apply to credit transfers. All refunds will be issued by check and may take up to a month to process.

- More than 10 days before the first class: full transfer of credit to be used on a future class within 12 months, or a full refund, minus administrative fee.
- Between 5 and 10 days before the first class: 50% transfer of credit to be used on a future class within 12 months, or a 50% refund, minus administrative fee.

- Less than 5 days before the first class: no credit transfers or refunds.

Withdrawals more than 10 days before the first class will be issued either a full transfer of credit to be used on a future class within 12 months, or a full refund, minus a \$25 administrative fee. Withdrawals between 5 and 10 days before the first class will be issued either a 50% transfer of credit to be used on a future class within 12 months, or a 50% refund, minus a \$25 administrative fee. There will be no refunds or transfers of credits for withdrawals less than 5 days before the first class. A written request via email must be received by our staff in order to process any withdrawals. Please contact our Adult Arts Program Coordinator, Sophie ([smarkng@agassiz.org](mailto:smarkng@agassiz.org)), for any withdrawals.

Full refunds are given at any time if a class is canceled by MLBCC for any reason.

There are no refunds or credit transfers for student absence or scheduling conflicts. After classes begin, late registration may be accepted on a space-available basis with staff approval. MLBCC does not prorate tuition under any circumstances.

### **Tuition**

Tuition must be fully paid one week prior to the start of class. A staff member will contact you if your tuition is unpaid. If we do not hear from you and your tuition remains unpaid, we will offer your spot to someone on the waitlist.

### *Ceramics*

Ceramics classes are \$500 for 10 weeks. Tuition includes 25 lbs of clay with glazes and firings. Additional clay may be purchased for a fee of \$45 per 25 lb bag. This fee includes the cost of glazes and firings. All clay must be purchased through MLBCC.

### *Printmaking*

Printmaking courses are \$375 for 10 weeks. Tuition includes all materials and 2 additional weeks of studio time.

### *Financial Aid*

We provide a limited number of scholarships per session to students who qualify. To learn more, please contact our Adult Arts Program Coordinator, Sophie ([smarkng@agassiz.org](mailto:smarkng@agassiz.org)).

### **Class Levels**

There is a range and overlap within each of the course levels. If students are deciding between two levels, we recommend that students register for the lower level as it will be hard for students to learn additional skills without the necessary baseline knowledge. Because of the small class size, instructors are able to offer individual attention and modify their teaching to account for ranges in skills.

**Beginner Pottery:** Students are new to ceramics or have only taken a few classes. This course provides an introduction to the clay body. Basic skills include wedging clay, throwing, and attaching a handle.

**Intermediate Pottery:** Students who have taken a few classes before. This class will not cover the very basics clay skills, but will add on additional skills and techniques.

**Advanced Pottery:** The advanced class is not for beginners. Students must be familiar with the clay body and be able to both throw and hand build. Students will learn more advanced techniques including mold casting, combining hand building and throwing, and colored clay.

**Printmaking:** This class is structured for both introductory as well as experienced screenprinters, and will cover basic and advanced techniques.

### **Make-Up Classes**

Adult classes that are canceled because of inclement weather or instructor absence will have up to two make-up classes at the end of the term or by other arrangements. Our administrative staff will reach out with updates if this is to occur.

### **Open Studio**

MLBCC offers a limited amount of open studio hours on evenings without class and on weekends. Independent studio hours are not transferable between sessions and are only active in the current session students are enrolled in.

### **Guest Policy**

Unfortunately, no outside guests are allowed into the studio building. If your child/family member is enrolled in MLBCC programming, this does not permit other family members, or friends studio access.

### **Publicity Waiver**

Art classes are sometimes photographed or videotaped for publicity purposes. Permission to be included in publicity is implicit by enrollment. If you do not wish to be included in publicity, please submit this in writing to the office.

### **Additional Questions**

Please contact our Adult Arts Program Coordinator, Sophie ([smarkng@agassiz.org](mailto:smarkng@agassiz.org)) with any additional questions.